




Uniform Request Form

Rank: Click or tap here to enter text.	First and Last Name: Click or tap here to enter text.
Phase: Click or tap here to enter text.	Today's date: Click or tap here to enter text.
Email address: Click or tap here to enter text.	

Uniform pieces requested / Reason for request

Part of uniform (tunic, pants, boots)	Reason for request (too small, too short). Please use as many details as possible (too short on the arms, too tight around the waist)	Current size (see number inside, ex: 6329)
		
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Missing badges and other requests:

Click or tap here to enter text.

Measurements: Please use the measuring instructions found here.
Specify unit of measure (inches or cm). You will need a measuring tape.

HEAD

1. Wrap the tape around the widest point of the head, just above the ears (Figures 1A and 1B).
2. Take the measurement on the forehead, near the temple (Figure 1B).

The measurement is the number that lines up with the edge of the tape (Figure 1C).




FIGURE 1A




FIGURE 1B

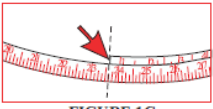


FIGURE 1C

Head: _____

NECK
(Use one of the following methods)

1. Wrap the tape around the base of the neck.
2. At the front of the neck, where the top button would be located if a collar were buttoned up, cross the leading edge of the tape over the length of the tape at a 90° angle, making a "V" (Figures 2C and 2D). You should be able to insert a finger between the tape and the skin, at this location (Figure 2D).

The measurement is the number that lines up with the bottom of the edge of the tape (Figure 2D).




FIGURE 2C




FIGURE 2D

Neck: _____

CHEST

1. Wrap the tape under the arms, around the widest part of the chest, just under the shoulder blades (Figure 3A). The tape must be parallel to the floor and snug, though not tight.

The measurement is the number that lines up with the edge of the tape (Figure 3B).




FIGURE 3A

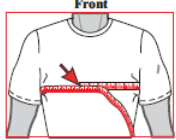


FIGURE 3B

Chest: _____

WAIST
(Use one of the following methods)

Method 1 (recommended)

1. Take a pair of dress pants that have a waistband and that fit well when fastened. **Do NOT use low-rise pants.**
2. Lay the pants flat on a table, with the waistband fully fastened.
3. Measure the distance from one side seam to the other (Figure 4A).
4. **Double the number** of inches recorded to obtain the waist measurement.

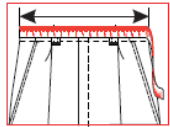


FIGURE 4A

Method 2

1. Wrap the tape around the body (NOT over the pants), at waist level (Figures 4B and 4C). The tape must be parallel to the floor and fit snugly rather than tightly against the body.

The measurement is the number that lines up with the edge of the tape (Figure 4C).




FIGURE 4B

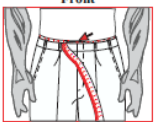


FIGURE 4C

Waist: _____

HIPS

Hips: _____

Arms crossed and feet together

1. Wrap the **tape around the fullest part of the seat** (Figure 5A). The **tape must be parallel to the floor** and **fit snugly rather than tightly against the body**.

The measurement is the number that lines up with the edge of the tape (Figure 5B).

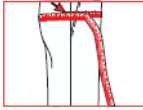


FIGURE 5A

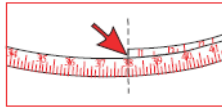


FIGURE 5B

SLEEVE LENGTH

Sleeve length: _____

Right arm raised to the side and bent at the elbow to bring the **hand toward the chest**, with the **palm facing downwards**. The **forearm should be parallel to the floor** and the **tip of the middle finger should be aligned with the centre of the chest**.

1. Place the **leading edge of the tape in the middle of the upper back, at the base of the neck** (Figure 6A).
2. Wrap the **tape across the shoulder, around the elbow and along the arm, up to the wrist** (Figure 6B).

The measurement is the number that lines up just past the small bump in the wrist (Figure 6B).

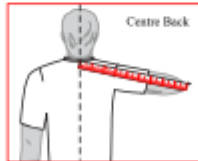


FIGURE 6A

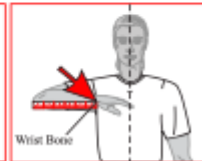


FIGURE 6B

HEIGHT

(Use one of the following methods)

Method 1 (recommended)

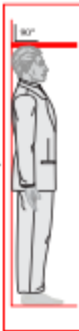
Standing with back against a wall, heels together

1. Place a flat, rigid tool (e.g. wooden ruler) on top of the head to form a **90° angle** with the wall.
2. Place the leading edge of the tape at this spot and measure the **distance** in a straight line **to the floor**.

Method 2 (approximate to within 1 inch or 2.5 cm of accuracy)

Arms stretched out sideways at shoulder height

1. Place the leading edge of the tape at the tip of the middle finger of one hand and measure, in straight line, the **distance across the back to the tip of the other hand's middle finger**.



Boot/shoe size: Please indicate your current size of "street shoes" or Current uniform boots (example 260/102) _____

-Stand on a ruler and record length and width in **mm**

Length _____

Width _____